

NetJets Family Foundation Employee Contribution Request Form

To contribute to the NetJets Family Foundation (NJFF) or to change an existing recurring contribution, complete this form and mail to: NetJets Family Foundation, 4111 Bridgeway Ave, Columbus, OH 43219 or fax to 877-535-4152.

NetJets Company Association: _____ (NJA or EJM)

Employee Name: _____

Employee ID Number (displayed on your security badge and ADP pay statements) _____

Make a Contribution (choose one)

One Time Contribution

I authorize a single contribution in the amount of \$ _____.

For one-time and recurring contributions, deductions may not take effect for one to two pay periods depending on the timing of when you submit this form.

Start Recurring Contributions

I authorize a contribution of \$ _____ each pay period until further notice.

Payroll deductions will continue until you stop recurring deductions using this form or until your employment at NetJets terminates. The Company will submit the first contribution to NJFF within 30 days of receipt of this form, and each subsequent contribution within 15 days of each Company pay period.

Change Recurring Contribution

I would like to continue recurring contributions, but change it to \$ _____ each pay period until further notice.

The new contribution amount will take effect within 30 days of receipt of this form, and each subsequent contribution within 15 days of each Company pay period.

Stop Recurring Contributions

Please discontinue my contribution as of _____ (date)

The Company will discontinue deductions within 30 days of receipt of this form.

My Information

So that we can acknowledge your contributions to the Foundation, please provide the following:

Preferred Phone: _____

Preferred E-mail address: _____

Home address _____

Contact me about being an NJFF volunteer.

Employee signature _____
Signature Date

For questions about NJFF payroll deductions, contact NJFF Manager Kristen Cowart, at 614-259-8559 or send an e-mail to info@netjetsfamily.org.

NetJets Family Foundation is a public charity operated in accordance with Section 501(c)(3) of the United States Internal Revenue Code. The NetJets Family Foundation does not provide goods and services in consideration for contributions made by payroll deduction.